



CDMHA Board July Meeting Report: June 29, 2016

Present: Jamie McMaster, Rod Green, Kevin MacQueen, Connie Scott, Heather Letendre, Traciann Fisher, Dave Pickering, Jason Clark, Jeff McDonald, Kent Chapman, Brent Fehrman, Don Sauve, Lisa Friscolanti,

Regrets: Mike Kichinko, Rob Leary, Chris Daye, Leanne Tinebra, Chuck Cooper, Kim Powell, John Kichinko

Absent: Paul Makey

Late:

Left Early:

Members:

Meeting Called to Order: 6:36 pm

Meeting Chair & Time Keeper: Jamie McMaster

Agenda & Meeting Minutes:

- **Motion** to accept July 2016 meeting agenda by; Jeff McDonald
Seconded by; Heather Letendre
Motion Carried.
- **Motion** to accept June 2016 meeting minutes by; Don Sauve
Seconded by; Kent Chapman
Motion Carried.
 - Errors and Omission: nil
 - Changes to old minutes: nil

Open Business:

- **Action:** Get Started on 2016 Challenge Cup
 - Confirm Weekend, Entry Fee and Submit Paperwork to OMHA
 - We got a lot of attention last year as we were the first tournament on the website.
 - Find Tournament Convenor
 - Put Tournament Committee in Place
- **Discussion:**

Deferred to next meeting

Development:

- **Action:** Look at during future meetings
 - Need to look at development plans more long term
 - Can we involve team practices and development
 - Need to look at other options
- **Discussion:**

Deferred to next meeting

Reports:

Ice Scheduler's Report – John:

- September Ice(Needs to be firmed up by August 1):
 1. Book same as last year??
- The following is what was booked for last year:
 1. Midget Rep Try Outs - 6 hours
 2. Midget AE Try Outs - 4 hours
 3. LL Evaluation(Novice to Bantam) - 4 hours each
 4. Midget LL Evaluations - 2 hours
 5. Tyke Evaluations - 3 hours
 6. Rep/AE Practices(Novice to Bantam) - 10 hours
 7. Midget Rep & AE Practices - 8 hours
 8. LL Practices - 2 hours each
 9. Tyke practices - 4 hours each
- Season Ice:
 1. Last year had 64.75 hours
 2. This year allocated 62.75 hours...entitlement is 59.5 hours based on County allocation policy
 3. Can pick up 6:30am on Saturday to get to 63.75 hours
 4. Breakdown of 63.75 hours per week are hours are:
 - Games - 31.75 includes 1 Tyke game
 - Practices - 19
 - Tyke Practices - 5
 - Development - 2....need to know if this is happening for next season
 - Overage - 3
 - Team Purchased - 3
 5. Ice times lost from last year - Tuesday from 6:30-8:30pm, Tuesday from 8-9pm, Friday from 9-10pm
 6. Ice times added from last year - Wednesday from 8:30-9:30pm & 9:30-10:30pm
- Challenge Cup Contract - needs to be firmed up by September 13
- Meetings - booked for Monday's from September to March
- **Discussion:**

There was no issues with any of the ice times

Registrar's Report – Mike:

- No Report Issued

VP of Rep/AE Report – Kevin:

- There is possibly a new registrant for Bantam/PeeWee, still waiting for the player to actually register. The player can try out for Rep/AE and would be an addition if they feel he is good enough to make the team.

VP of Local League Report – Rod:

- **Action:** Dodge Caravan Program for Novice
 - Look at in September
 - Must be completed and into the Dodge before December 1st
-

VP of Business Report – Rob:

- Jersey Tender (Kevin to present) – There were three bids for the Jersey Tender, two were fairly comparable in regards to the cost and one of the bids was very high in regards to the cost. There was a balloted vote for the Jersey Tender. It was unanimously agreed that Lawrence's Sports won the tender.

Equipment Manager's Report – Lisa:

- Pucks will be required for the upcoming season and we will need to check with VP of Business to determine what Canadian Tire is willing to do or do we need to purchase pucks?
- There is still equipment coming in
- Lisa is going to purchase a dolly for moving around the big boxes and Rubbermaid containers.

Treasurer's Report – Jeff:

- See Attached
- Motion to accept the Treasurer's Report – Brent Fehrman
Seconded by: Connie Scott

Tyke Convenor/Coordinator Report – Leanne/Brent:

- The nets have been ordered.

Website – Chris:

- No Report Issued

Challenge Cup – Paul:

- No Report Issued

President's Report – Jamie:

- No Report Issued

New Business:

- Connie researched and presented an option for changing the flooring in the hockey office. The current flooring has a tendency to buckle and does not hold up well during the winter months. A motion was made to have Vandehaar Flooring replace the current flooring in the hockey office by Connie Scott and seconded by Lisa Friscolanti. Passed.
- There were a number of policy and procedure updates that needed to be completed so that the Manual can be updated and posted prior to the start of the season in September. See attached for the proposed changes. A motion was made by Traciann Fisher to accept the changes as noted and second by Connie Scott. Passed.

Deferred from Previous Meeting:

Review of Action Items from Past Meetings:

- Carry Over and Action Items for 2016-2017 Board of Directors
- Roberts Rules

Motion to adjourn by; Connie Scott

Seconded by; Don Sauve

Motion Carried.

Meeting Adjourned –7:50 pm

Appendix 1:

2016-2017 CDMHA Financial Report

Today's Date: June 29, 2016

Current Year: May 1, 2016 to Present

Accounts:

Community Account 1 - \$214,004.49 (\$52,066.06 from a GIC we cashed in that had to come to term);

Registration since March 1, 2016:\$91,521.80

Assets:

GIC 12-23 Month (Month 3) \$45,743.41

Class P Profit Shares: \$30.00

Membership Shares: \$50.00

Liabilities:

Team Parties: \$2,444.51

Ice Scheduler: \$2,000.00

Bookkeeping Costs: \$82.34

Awards & Trophies: \$555.72

Bank/QE Fees: \$234.35

Equipment Jerseys & Socks: \$127.00

Ice Rental: \$5979.00

Other Expenses: \$675.00 (Challenge Cup Tournament Registration)

Appendix 2:

Policy and Procedure Updates for Upcoming Season:

Local League Evaluations:

- (a) Previous: Players shall be evaluated to in two one-hour sessions. The first session shall be used to assess basic player skills and the second hour used to assess the player's game skills.
- (b) Proposed Change: Players shall be evaluated to access basic players skills and player's games skills.

Reasoning – there has been issues in the past with some of the levels complaining that they didn't get 2 hours of evaluations so we want to remove any mention of the timings.

Sponsorship Wording – Section 8

- (a) Previous –Sponsors of a team will have the first opportunity to sponsor any additional items for the players over and above team shirts.
- (b) Local League Sponsors will be collected by CDMHA for all Local League Teams, CDMHA Tournaments and other Association related matters.
- (c) Rep/AE teams will collect sponsors directly for their (own) teams. All monies will be directed to the teams, not the association. Rep/AE differs from Local League as the Rep/AE teams are a 1 year jersey which are purchased (in full) by the teams. Thus teams are allowed to collect sponsors directly to help offset these costs.
 - i. CDMA has set minimum cost for a sponsor's name to appear on a jersey. The cost to a sponsor is \$50.00 per set of jerseys (1 Home and 1 Away). In the case of the cost to Sponsor an entire team is \$50.00 times the number of rostered players. Teams may choose to ask for high levels of supports per player, so this minimum fee does not cover the cost of the jerseys.

Proposed Change: Sponsors will be collected by CDMHA for all Teams, CDMHA Tournaments and other Association related matters.

- (d) Rep/AE teams can collect sponsors directly for their (own) teams. All monies will be directed to the teams, not the association. Sponsors must be from outside the Haldimand Area, any sponsors from within the Haldimand area must be approved by the Board. Teams are allowed to collect sponsors directly to help offset other costs.
- a) Previous - All CDMHA equipment including jerseys are the property of CDMHA and may not be changed or altered in any way without prior approval.
 - i) Local League Jerseys are two year jerseys and are to be returned at the end of the first year of use. Name banners on the back of jerseys are permitted as long as they are sewn on (not ironed on) and can be easily removed at the end of the season. Parents and Coaches are required to check with the VP of Rep/AE or Local League if they have any questions about this. Charges may apply if jerseys are not returned in satisfactory condition.
 - ii) Rep/AE jerseys are one year jerseys. There are no restrictions on the type of banners that can be used on these jerseys. With the Rep/AE teams purchasing the jerseys, banners may be added to the jerseys as the teams see fit. The only restriction is that the use of banners must be consistent through the entire team:

- i. Banners on Jerseys - these are optional and are a team by team decision
 - ii. Sponsor's Name is to Appear on the Top of the Jersey
 - iii. Player's Name is to Appear on the Bottom of the Jersey
 - iv. If only one of the two name options (sponsor or player) is choose by the team, then this name will appear on the top of the jersey
 - v. Regardless of what option is selected by the teams, all uniforms for a single team must be consistent for the entire team (i.e. the entire Atom Rep has only the player's names on the top).
 - vi. As well one team to another may differ (i.e. the Atom Rep has only the player's names on the top and the Peewee Rep may choose to have no names at all on the jerseys and the Novice Rep has both names);
- iii) CDMHA board will have final review and approval of all sponsor's names and or logos that will be placed on any Rep, AE and Local League jersey.
- b) **Proposed Change:** All CDMHA equipment including jerseys are the property of CDMHA and may not be changed or altered in any way without prior approval.
- i) Jerseys are two year jerseys and are to be returned at the end of the first year of use. Name banners on the back of jerseys are permitted as long as they are sewn on (not ironed on) and can be easily removed at the end of the season. Parents and Coaches are required to check with the VP of Rep/AE or Local League if they have any questions about this. Charges may apply if jerseys are not returned in satisfactory condition.
 - i. Sponsor's Name is to Appear on the Top of the Jersey
 - ii. Player's Name is to Appear on the Bottom of the Jersey
 - iii. All uniforms for a single team must be consistent for the entire team (i.e. the entire team has only the Sponsor names on the top).
 - ii) CDMHA board will have final review and approval of all sponsor's names and or logos that will be placed on any Rep, AE and Local League jersey.

Team Party Reimbursement:

- (a) Previous: All applicable invoices must be provided.
- (b) Proposed: All applicable invoices must be provided no later than 30 June of the current season.

Goalie Development Reimbursement:

- (a) Previous: Goalie Development Assistance: A specific part of the Development Plan is to provide goaltender training. The goaltender training program is changing effective the 2014-2015 season. Moving forward CDMHA will provide \$300 per goalie to assist in covering the cost of third party on-ice goalie training. This program allows each goalie and their parents to select the instruction that best suits their needs. Parents are required to pay for the training up front and submit an official receipt from a recognized Goaltender School/Training Program to CDMHA for reimbursement. Please check with CDMHA prior to attending any sessions that the school is considered recognized by CDMHA.

In order for a player to qualify for this program they must meet the following conditions:

- i) Be registered on the Official OMHA Team Roster as a goalie.
OR
- i) Agreed to play the full season as the goalie or split the season as a goalie with one other player on a team where there is no rostered goalie(s) and;
- ii) Have played in at least 5 games as a goalie prior to attending the outside training and;
- iii) Have participated in at least 5 practices as a goalie prior to attending the outside training and;
- iv) Does not place any additional burden on CDMHA minor hockey in terms of supplying goalie equipment over and above what CDMHA would normally supply to each team and;
- v) Subject to Board Approval: Players are required to submit a Goalie Development Assistance Request from when they are not registered as a goalie. Approval must be granted before any monies will be reimbursed.

This program is limited to a maximum of 2 goalies per team, regardless of whether the player(s) are registered as a goalie on the team roster or not.

This support for training is intended for those players who are serious about making a commitment to the goalie position. CDMHA encourages and supports those players who would like to try the goalie position. However, financial support is reserved for those who intending on making a commitment to the position. If players and parents are interesting in trying the goalie position and would like to attend outside training on their own in an effort to determine if the child is serious about playing the position, CDMHA can provide the names of potential options for goalie training.

Proposed Change: Goalie Development Assistance: A specific part of the Development Plan is to provide goaltender training. The goaltender training program has changed effective the 2014-2015 season. CDMHA will provide \$300 per goalie to assist in covering the cost of third party on-ice goalie training. This program allows each goalie and their parents to select the instruction that best suits their needs. Parents are required to pay for the training up front and submit an official receipt from a recognized Goaltender School/Training Program to CDMHA for reimbursement. **All receipts must be dated for the current hockey season i.e. September to April.** Please check with CDMHA prior to attending any sessions that the school is considered recognized by CDMHA.

Coach Code of Conduct:

Addition to Section 4 – Coach Selection:

(End of Second Paragraph) Once the successful candidate has been selected and accepts the coaching position within CDMHA, they will be required to sign the Coach Code of Conduct form and submit the form to the VP of Local League.

(Add this as Paragraph 10) Once the successful candidate has been selected and accepts the coaching position within CDMHA, they will be required to sign the Coach Code of Conduct form and submit the form to the VP Rep/AE.